



Division of Family Resources

All FSSA grants require for programs to submit an Annual Domestic Violence Narrative summation per funding stream. The narrative should include

1. Supportive services in whole or part by FSSA award (DVPT, SSBG, FFV, or SOS) dollar amount or percentage indicated
2. Programs should share a story about a client, service or community initiative, indicate how your federal grant allowed for service to be delivered or available based upon funding.
3. Highlight how award dollars in whole or part were utilized in the areas of community outreach awareness, significant prevention and outreach activities, and direct service by staff.
4. Describe, if applicable, any efforts supported in whole or in part by your individual funded grant that helped you meet the needs of the under-served populations, in your community, including populations under-served because of ethnic, racial, cultural or language diversity or geographic isolation. Describe any on-going challenges
5. Provide any additional information that you would like State or Federal Administrators to know about your domestic violence or sexual assault program and its effectiveness or service trends that are emerging in your community.
6. The annual report is due thirty (30) days after the contract year end date. For awards on the State fiscal calendar this report and statistical demographics is due by July 30th and for awards on a Federal fiscal calendar this report is due on October 30th.

Statistical Demographic information will encompass all domestic violence and sexual assault services for residential and non-residential programs. This report will be due (30) thirty days after the State calendar year. If your program is a